



Program Request

Graduate Degree Programs: New or Changes
OGS Form 4

This form is to be used to request new graduate degree programs or to request changes to existing programs. Complete the following and submit it to Graduate Studies, 105 FPH.

Department		Program Name
Date of Request	Desired Effective Date	CIP Code (new programs only: see possible codes at: https://nces.ed.gov/pubs2002/cip2000/ciplist.asp)

Type of change desired: (Please check all appropriate items)

Major (recorded on diploma and transcript)	Specialization (recorded on transcript)	Requirements	Type of Degree
<input type="checkbox"/> New Major	<input type="checkbox"/> New specialization (Code)	<input type="checkbox"/> New requirements	<input type="checkbox"/> MA
<input type="checkbox"/> New Name	<input type="checkbox"/> Change in specialization name	<input type="checkbox"/> Requirements change	<input type="checkbox"/> MS
<input type="checkbox"/> Deletion	<input type="checkbox"/> Deletion of specialization		<input type="checkbox"/> PhD
<input type="checkbox"/> Furlough (furlough status is a maximum of five years)			<input type="checkbox"/> Other_____

Former Program Hours	New Program Hours
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Request/Justification: (Address the following questions in support of your request. Attach additional sheets as needed. Please see <https://registrar.byu.edu/files/curriculum-handbook-2017> for further information.)

- If adding or changing requirements, what are they? Be detailed and clear
- Does this proposal support the current program-level learning outcomes?
- If the request is for a new program, include the learning outcomes in the proposal.
- What are the positive and/or negative impacts of this proposal on time-to-graduation?
- What are the resource implications?
- Does this change affect other departments? If so, an accompanying letter of support from the affected departments must accompany this request.

	Approval Signatures	Date Signed
Department Curriculum Representative		
Department Chair		
College Curriculum Representative		
College Dean		
Graduate Dean		
Associate Academic Vice-President		