



GRADUATE STUDIES  
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## REQUIREMENTS FOR GRADUATION APPLICATION

ADV Form 8a

### Ecclesiastical Endorsement Requirement for Graduation

You must be a degree-seeking graduate student and have a current ecclesiastical endorsement in order to apply for graduation. If you have no current ecclesiastical endorsement, your graduation application will indicate "No active Ecclesiastical Endorsement on file." You can request an Ecclesiastical Endorsement by logging into <https://endorse.byu.edu> and following the steps for a current student.

Only graduation dates that are covered under your currently active ecclesiastical endorsement are available for application. If you are in a degree-seeking graduate program and you have a current ecclesiastical endorsement, follow these instructions for applying for graduation:

**Step 1:** Using the drop-down box, select the graduation term (i.e. Aug 2017) for which you intend to apply. After the appropriate graduation term has been selected, click "Create Graduation Application".

After you have selected the "Create Graduation Application" link, a new screen will open in your browser.

**Step 2:** The Application Status box informs you of the current status of your graduation application. It will also display the graduation date for which you are applying. If the graduation date is wrong, the drop-down box will allow you to correct the date. For example, if you were currently applying for Dec 2016 graduation but wanted to change the date to apply for April 2017, simply select a new graduation date and click Go. In this scenario, you may only change the graduation application year to April 2017 if your ecclesiastical endorsement is valid for that date.

### Other Requirements

In addition, as a graduate student you must meet the following requirements for graduation:

1. All courses on your Program of Study are completed or you are currently registered for the remaining courses. To review a report showing any courses you have yet to complete, click the "Progress Report" link in the online graduation application.
2. Your prospectus or project proposal has been approved and your oral defense will be held by the scheduled deadline for the selected graduation date (dissertation or thesis programs only).
3. You must be currently registered for at least two credit hours and receive an acceptable grade.
4. If you are in a joint program, you must fill out an Application for Graduation for each program. Joint degrees must be awarded concurrently.

**NOTE:** In order for your department to approve this application for graduation, you must comply with all the requirements in these instructions.