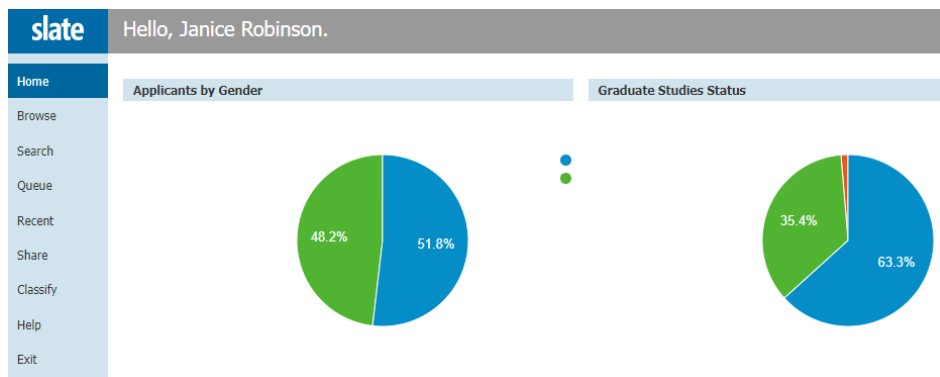


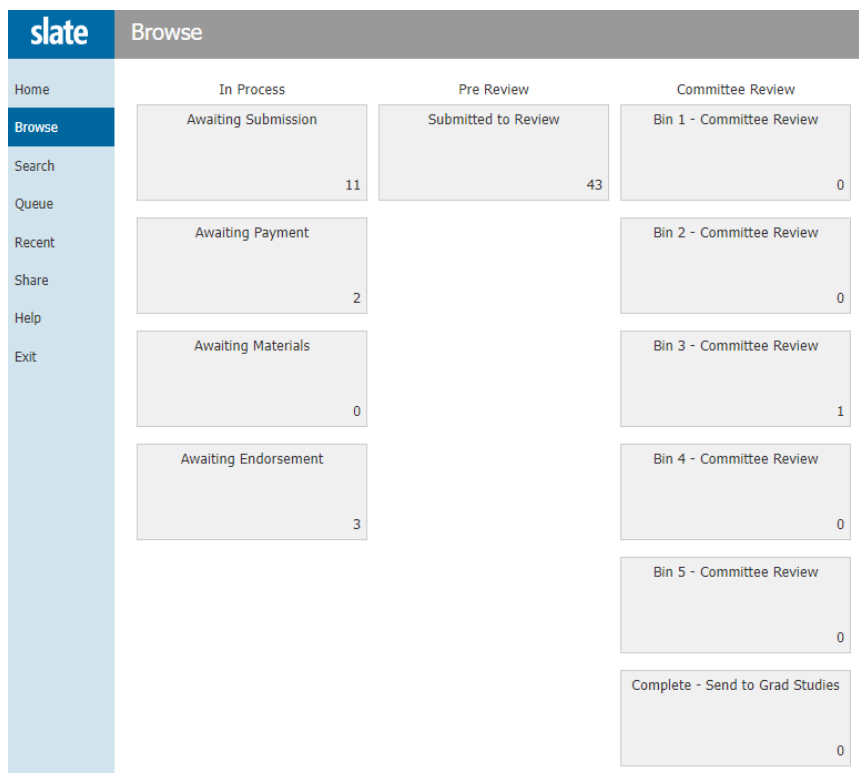
Reader – View Only Navigation

Reviewing applications in Slate

1. Login using the following URL: gradapply.byu.edu/reader
(You have already been given access to applications in your program and you log in using your BYU CAS credentials.)
2. You will come to the **Home** Tab which displays various aggregate application data.



3. Click on the **Browse** Tab on the left menu bar which shows an overview of application activity.



4. Click on the bin **Submitted to Review** or one of the **Committee Review** bins. This will take you a list of applicants for your programs and also to the Search tab on the right where you can enter the name of the applicant.

5. Click the **paper icon** on the right to open the application. This provides a “view only” look at the record.

Home	Name	BYU Net Id	Year Terms	Bin	Ref	
Browse	Barker, Laura ▶ Aaron Wells	laurab25	Fall 2022	Bin 3 - Committee ...	376546697	

6. Use your mouse to scroll through the application.

slate

906941894 Robinson (Test), Janice EXSc MS - Fall 2022

Search...

1 / 5, Application

Dashboard

Application

Scripts

Unit

Element

Recommendation

Portfolio

View Forms

Biographical Information

Biographical

First Name

Janice

Last Name

Robinson (Test)

Preferred Name

Janice

Sex

Female

Birthdate

11/22/1953

Contact

Email

jkrobinson1@comcast.net

Phone

+1 801-472-9620

Mailing Address

3289 Navajo Ln
Provo, UT 84604-4815
United States

Permanent Address

3289 Navajo Ln
Provo, UT 84604-4815
United States

Citizenship

Citizenship Status

Foreign National

Primary Citizenship

Spain

Visa Type

DACA

Ethnicity

Hispanic

No

Race

White

Program Selection

Form Title

Program S

Program

Please Select Master's or Doctoral Interest

Masters P

Master's Programs

Exercise S

Admit Term and Year

Term and Year:

Fall 2022

Section names on the left indicate which parts of the application you are viewing. Words that are gray mean this application does not have anything to display for that section.

For very fast navigation, use your arrow keys.

Slate Reader

Navigating the Interface

Slate Reader is designed to be navigated using both the mouse and keyboard. While some users may be accustomed to using only the mouse to navigate web pages, using keyboard shortcuts enables faster navigation, and we've included several keyboard shortcuts in Slate Reader to help you move through records quickly.

Using the Mouse

- Click tabs in the left panel to change sections
- Double-click on a page to zoom in
- Right-click on a page to zoom out
- Click-and-drag to move within/between pages

Using the Keyboard

- **Arrow Keys:** move up/down/left/right
- **Pg Up/Pg Down:** page up, page down
- **+/-:** zoom in, zoom out
- **Tab:** next section in index
- **Shift + Tab:** previous section in index
- **1-9:** display 1st tab, 2nd tab, etc. in index
- **Ctrl + Left/Right Arrow:** rotate page (PC)
- **Cmd + Left/Right Arrow:** rotate page (Mac)
- **Shift + H:** toggle highlight remover
- **H:** toggle highlighter
- **N:** toggle note editor
- **Q:** toggle display of queue
- **R:** toggle display of Review Form / Send to Bin
- **S:** toggle display of search
- **Esc:** close open panels, return to first section

7. Click the word **Slate** in the upper left corner to return to your previous screen.

