



Graduate Studies Newsletter

Dean's Message

Kia ora e hoa ma!
(Hello, Colleagues!)

I hope this second installment of our Graduate Studies newsletter finds you and your families in good health. With the renewal of spring, I am reminded of the Savior's atonement for us and subsequent victory over death through His resurrection, along with the peace this knowledge brings to all mankind, despite the many trials and tribulations we may face.

We are continuing to see changes at Graduate Studies including the appointment of our new Dean, Dr. Adam Woolley and we look forward to working with him soon. Graduate Studies is also continuing to incorporate and implement key innovations we have identified internally,

as well as suggestions from our institutional partners across campus to better serve individual departments as well as our graduate student constituents. I am especially excited to announce that we have begun the implementation of Slate by Technolutions, a new online application solution, at the recommendation of the University CRM Task Force, comprised of Graduate Program Managers representing all colleges across campus. We hope to have Slate in place for the next admissions cycle in 2022 and will be inviting department end-users to provide feedback to help shape a responsive and effective graduate application solution.

We continue to welcome and encourage any feedback or suggestions you might have for us, especially as we slowly begin the process of recalibrating to a post COVID world. On behalf of Graduate Studies, I wish you all good health and prosperity!

Respectfully,

Logan Gillette

Interim Dean



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Updates

Faculty with GFS

Here are two ways to see which faculty in your department have Graduate Faculty Status (GFS):

1. <https://gradstudies.byu.edu/departments>

Select the department you're interested in, then the Faculty button on the department page. It will pull up a list of faculty in that department that currently have GFS.

2. Email MariLee Allred, Assistant to the Dean, marilee.allred@byu.edu to request a comprehensive report of GFS faculty in your college/department.


Student Evaluations

Student evaluations are very important and each student must receive at least two evaluations during the academic year (September 1, 2020–August 31, 2021). Please let the faculty in your department know of the importance of giving correct evaluations and not simply state everyone is satisfactory as this could become problematic if there are issues with specific students.

Notification and Scheduling Defenses

Graduate Program Managers will now receive a notification email when all committee members have certified the student is ready to schedule their defense. This will help in coordinating schedules with the committee and student and entering the defense details in a timely manner in Grad Progress.

Coming Soon!

1. Reports Dashboard for online access to view reports that are currently sent by email to departments.
2. Department customizations on Grad Progress. We will be asking for input and suggestions and maybe a user group to help us with Phase 2 of improvements and features offered in Grad Progress. Start thinking about this and making your wish lists!
3. Online Petition for Exception 

NEW DEAN OF GRADUATE STUDIES



Adam T. Woolley, professor of Chemistry & Biochemistry, has been appointed as the new dean of Graduate Studies. He will begin his term as dean starting May 15. Dean Woolley will take over from Logan Gillette who has been acting as interim dean since July 2020 following Dean Keoni Kauwe's appointment as BYU-Hawaii president. We are grateful for Dean Gillette's leadership during this transition and look forward to the next chapter under Dean Woolley.



Resources



Graduate Studies Scholarship Highlight: Healthcare Industry Scholarship

Graduate students preparing for careers in the healthcare industry may apply to become a BYU Marriott School of Business Healthcare Industry Scholar. This advanced educational opportunity provides healthcare management exposure to complement students' developing disciplinary

skills (accounting, data analytics, ethics, finance, human resources, information systems, marketing, operations management, organizational behavior, strategy, supply chain management, and other specializations). Students selected as Healthcare Industry Scholars will receive \$2000 scholarship funding in their final semester of graduate studies.

Potential scholars must submit their applications by 15 May. Applications include a statement of interest demonstrating academic, work, volunteer, and life experiences relating to the healthcare industry in addition to future career plans, leadership experience, and other reasons

they would like to be selected as a Healthcare Industry Scholar.

Acceptance is communicated by 30 June. Scholarship funds are typically awarded in winter semester of the graduate student's second year after the add/drop deadline.

Scholarship curriculum requirements are listed at this [link](#); note that some courses are required the first year of graduate study.

For a copy of the application, students should email to HIS@byu.edu or contact Heather Kirby, Healthcare Leadership Collaborative Coordinator, at heather.kirby@byu.edu. Heather can also answer any questions about the scholarship.





MINIMUM REGISTRATION REQUIREMENTS

In January, Graduate Studies sends a report to each department listing students who have not met the yearly minimum registration requirement after Winter Semester registration. Students on this list must register for the additional credits needed before the end of Summer Term in order to avoid being dropped from their program.

Each year in July a report is sent to every graduate department notifying them of students who have been dropped for failure to meet the minimum registration requirement. Departments have ten days to notify Graduate Studies of any errors before students are notified by email of minimum registration problems. Once a student is dropped, he or she loses graduate student status and may not register for classes nor use BYU facilities.

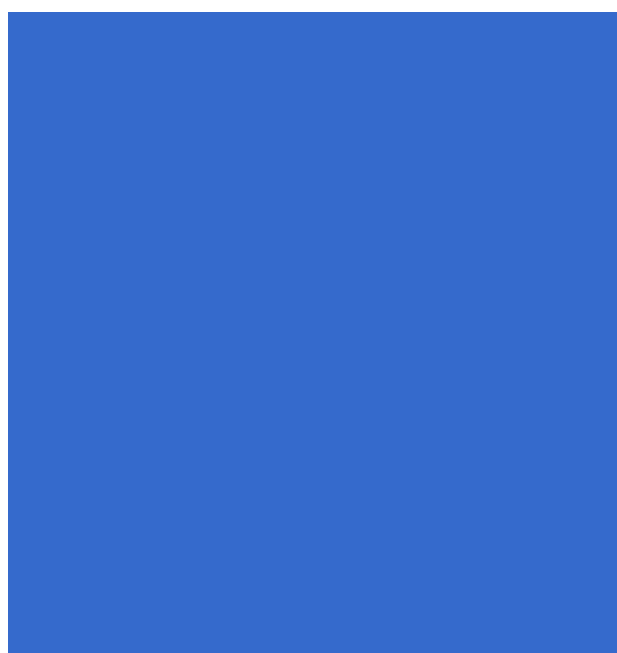
Graduate students from the United States and international students who are permanent U.S. residents are required to register for at least 2.0 credit hours during any semester or term in which they use any university facilities, consult with faculty, or take comprehensive oral or written examinations. The number of graduate credit hours for which they register must, in the judgment of the faculty advisor, accurately reflect the student's involvement in graduate study and use of university resources such as libraries, laboratories, and computer facilities. In no case will the registration be for fewer than 2.0 credit hours per semester, except for those graduating in Spring.

International students must register for at least 9.0 credit hours in both Fall and Winter Semesters to fulfill U.S. Citizenship and Immigration Services (USCIS) requirements. Questions should be directed to International Student and Scholar Services.

Students who are admitted to begin graduate studies in the middle of an academic year or who are graduating must fulfill partial minimum registration requirements as listed below:

- Students who are admitted to begin graduate study in the winter semester are required to register for and receive acceptable grades for at least 4 credit hours over the remaining course of the academic year (winter, spring, and summer).
- Students who are admitted to begin graduate study in the spring or summer term are required to register for and receive acceptable grades for at least 2 credit hours for the term for which they are admitted to begin.

Thereafter, all students are required to register for and receive acceptable grades for at least 6 credit hours over the course of the full academic year (fall, winter, spring, and summer).





PRO-TIPS CORNER:

Make Time to Take Care of Yourself



It's been a very challenging year and, in our desire to serve graduate students, staff, faculty and other colleagues, we often forget to take time for our own self-care. Caring for yourself is a key factor in being able to keep up strength, resolve, motivation and inner resources so you can continue to help others. It is important that we recharge our own batteries so the service we provide to

others does not suffer. One way to engage in self-care is to practice intentional breathing techniques. "Breathing more slowly, gently and deeply helps to calm and relax and can also reduce tension and anxiety and improve concentration and memory. Shallow and fast breathing can contribute to anxiety, muscular tension, panic attacks, headaches, and fatigue."

For more information on the importance of breathing and other self-care tips, visit the BYU CAPS website at <https://caps.byu.edu/importance-of-breathing> Additional resources, including apps for guided breathing: <https://hrd.byu.edu/emotionalwell-being> <https://caps.byu.edu/self-help>



GRADUATE STUDENT SOCIETY CORNER

This year has been a unique one for the Graduate Student Society (GSS)! While the pandemic threw a wrench into our planned in-person activities, graduate students continued diligently working away on their degrees and projects. Many students submitted short videos of themselves explaining their research and answering commonly asked questions about their grad programs for our virtual Grad Expo event. These videos, which can be viewed on

the GSS website (grad-studies.byu.edu/section/gss), are a great look into BYU students' lives during the worldwide pandemic. Through various social media campaigns, graduate students opened up with one another by sharing how they were staying healthy during Covid, things they loved about BYU during February, baking recipes, and much, much more. We were also blessed to host numerous fantastic speakers for our virtual professional de-

velopment seminars that were offered monthly, aimed at helping graduate students progress towards their desired vocations. While we've enjoyed connecting with everyone online through these and other virtual events, we're looking forward to one day meeting everybody in-person and celebrating getting through such a challenging and unique year!

Sincerely,
The GSS Presidency

Feature Highlights

SOCIAL MEDIA COMMUNICATION: RESPONDING TO MESSAGES AND COMMENTS

On occasion we may have negative comments on our social media accounts. Often these comments are related to sensitive topics and knowing how to respond or handle the situation is challenging for even the most experienced communications manager. Graduate Studies did some research and sought help from University Communications on how to handle these situations. Below are some helpful ideas.

When Should You Delete Comments?

- Comments should be deleted when they contain vulgar language, hate speech, or attack anyone personally.
- DO NOT delete comments if they merely show a differing opinion or negativity—this usually makes the situation worse.
- Consider reaching out to the

person in a personal message on social media to continue to have a more productive conversation if someone is expressing negativity.

When Should You Respond to a Comment or Message on Social Media?

One should respond if:

- The message calls for a natural response (e.g. a general message to the social media account).
- Misinformation needs to be corrected.
- You want to draw attention to positive comments.
- A negative point needs addressing for the sake of the entire audience (reach out to University Communications first for help to form the best response).
- There is a sincere question.



When Should You NOT Respond to a Comment or Message on Social Media?

- Someone is obviously trolling/baiting you with the message.
- The commenter has ties to problematic groups e.g. racist groups or other unfavorable groups.
- You are not willing or not prepared to engage in back-and-forth responding.
- You do not want to draw more attention to the comment.

It is important to remember that we have the ability on social media platforms to change minds, increase positive reputations, repair bridges, increase trust with followers, and build bigger followings—all of this is based on how we engage with comments and messages that we receive. If we are ever unsure of what to do with comments and messages, we can always call or email University Communications; they are happy to help!

University Communications
801-422-4511
uc-office@byu.edu
C-341 ASB



THESES AND DISSERTATIONS STATS

In March, Theses and Dissertations had 66,199 full-text downloads and 73 new submissions were posted.

The most popular papers were:

- **Social Media Use and Its Impact on Relationships and Emotions** (3,219 downloads)
<https://scholarsarchive.byu.edu/etd/6927>
- **A Quantitative Study of the Effectiveness of Positive Behavior Support in Secondary Schools** (1,416 downloads)
<https://scholarsarchive.byu.edu/etd/1623>
- **Hiram Page: An Historical and Sociological Analysis of an Early Mormon Prototype** (1,128 downloads)
<https://scholarsarchive.byu.edu/etd/5142>

DID YOU KNOW?

You can request various reports about enrollments, classes, etc. here:

<https://academicreporting.byu.edu/>

Graduate Students can add any graduate major as a minor; 9 credits required. See <https://gradstudies.byu.edu/programs>.



ETD THANKS

Thanks to all of you who have helped get your student Electronic Thesis & Dissertations (ETD's) cleared as well as other graduation requirements. We had a total of 722 students graduate in April, 302 females and 420 males. We appreciate all of your hard work; please know it does not go unnoticed!



BYU GRADUATE PROGRAMS AND US NEWS

5 BYU Grad Programs Make Top 100 in Latest US News Poll

9 total grad programs in top 100

<https://news.byu.edu/byu-law-skyrockets-in-latest-us-news-grad-school-rankings-marriott-school-stays-high>

2021 BYU Rankings: <https://www.usnews.com/best-graduate-schools/brigham-young-university-230038/overall-rankings>

Calendar



UPCOMING EVENTS

May 6	Admit list for spring emailed to departments
May 6	GPA Report emailed to departments
May 7	Problem Report emailed to departments
May 10	Time Limit Report emailed to departments
May 14	Faculty, committee, and directory reports emailed
May 15	University application deadline for fall
May 17	Report of fall applications marked late
May 17	Missing bachelor's degree holds placed
May 21	Last day departments can enter or accept graduate applications
May 31	Evaluation report runs
June 1	Discontinuance Deadline for Spring
June 14	Last day of spring classes; withdraw deadline
June 16-17	Final Exams
June 30	Last day departments can enter admit decisions on GS02 for fall
June 21	First day of summer classes
June 28	Add/Drop Deadline
June 29	No Show Report to departments
July 2	Problem Report to departments
July 7	Missing bach degree holds placed
July 15	Min reg letters emailed to students
July 23	No classes
August 6	Problem Report to departments
August 9	Last day of classes
August 11-12	Final Exams
August 21	Problem Report to departments
August 30	First day of fall classes

GRADUATION/ APPLICATION DEADLINES

Last day to apply for June graduation: May 7, 2021

Last day departments can enter or accept graduation applications: May 21, 2021

Last day to schedule oral exams: June 16, 2021

Last day to convene final oral examinations: June 17, 2021

Last day to have all approvals (including Graduate Studies approval) for ETDs in gradprog: June 17, 2021

Last day to apply for August graduation: June 25, 2021

New date for Fall 2021 applications to be marked late: June 1, 2021. We moved the deadline further out for Covid considerations.





BYU Graduate Studies

Former Presidents' Home
Provo, UT, 84602

Phone: 801-422-4091

Email: gradstudies@byu.edu

Website: gradstudies.byu.edu

Feedback for Graduate Studies

Feel free to email any questions, concerns, updates, or suggestions to MariLee Allred, Assistant to the Dean, at marilee.allred@byu.edu.

