



GRADUATE STUDIES
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Fee Payment - Department

OGS Form 1

IMAGING: GRSFee
Admit Year/Term:

Instructions

To initiate department payment of an application fee or other fee payable to Graduate Studies, the department should complete and send this form to the **Graduate Studies Financial Analyst** (gsbudget@byu.edu). Graduate Studies will prepare and submit the electronic journal entry. The department contact will receive an electronic receipt for record keeping purposes.

Applicant Information

Name _____ BYU Net ID _____

Graduate Department _____ Graduate Program _____ Degree Sought _____

Semester/term and year to begin graduate program: ☐ Fall ☐ Winter ☐ Spring ☐ Summer _____ Year _____

Department Payment Information

Buying Department Account: _____
Cost Center _____ Activity _____ Class (Optional) _____ Date (MM/DD/YYYY) ____/____/____

Department _____

Department Contact _____ Department Email Address _____

Fee Payment Type

☐ Application Fee \$50.00

☐ Application to Resume \$600.00

Office Use Only:

☐ OP ☐ JE Submitted ☐ Receipt Sent ☐ AY ☐ AIM Initials: _____ Date: _____